



Effective from Monday 2nd April 2016 to Saturday 30th March 2017.

Lending Charges:	
Notification letters for overdue items (once items become overdue, letters are sent after 1 week, 3 weeks and 6 weeks)	£1.00 per letter No charge for 'junior' (0-11 years) or 'teen' (12-14 years) members
Overdue DVD items	DVD Rate 1: £1.80 per week DVD Rate 2: £1.20 per week
Lost or damaged items (charge applied is according to the value of the items lost or damaged)	Variable
DVD and video hire charges	DVD Rate 1: £1.80 per week DVD Rate 2: £1.20 per week DVD Rate 3: FREE Children's DVD: FREE Educational DVD: FREE
Reservation charge	FREE
Inter-library loan charge (optional service, applies to items borrowed from other bodies)	£4.00 per item
Replacement membership card	£1.65
Magnification Sheet	£2.20
Photocopying Charges:	
Black and white copies (cost is per sheet)	A4 Paper: 10p A3 Paper: 20p
Colour copies (cost is per sheet)	A4 Paper: 50p A3 Paper: £1.00
Fax charges (cost is per sheet - please note that faxes <u>sent</u> to 0800 free-phone numbers will not be charged for)	Send (UK): 60p Send (abroad): £1.20 Receive: 60p Receive (abroad): £1.20
Photographic Reproduction (a range of services are available in our local studies departments, found in Clydebank and Dumbarton libraries – please ask for details)	Various
Learning Centre Charges:	
4GB USB Memory Sticks	£6.50
8GB USB Memory Sticks	£9.50
Earphones (Ear bud style)	75p
Printing (per A4 sheet)	10p
PC and Internet access	FREE