

CLYDESIDE ANNUAL OPEN ART SHOW 2017

Submissions guidelines

Please take the time to read the guidelines. **All** the information is relevant to your application.

Venue

Clydebank Town Hall Museum & Art Gallery , 5 Hall Street, Clydebank, G81 1UB

Eligibility

The Open Art Show is open to all artists.

Submission Criteria

- a) Up to three original wall based works in any medium. No works should be larger than A1 size, unframed (594mm x 841mm).
- b) Up to three original pieces from ceramicists, photographers, jewellery designers, textile artists.
- c) A mixture of the above exceeding no more than 3 entries.
- d) Do not submit original work with your application. We accept printed photographs or digital images on CD if application handed in manually. Online submissions will require images to be uploaded, saved as JPEG files with a maximum file size of **4MB** per image. **Please do not exceed this limit as this impacts on mailbox size. When full we cannot receive entries.**
- e) A submission fee of £5 per artist is payable upon application. **Any applications which do not include the submission fee will not be considered. This fee is not returnable should your application be unsuccessful.**

Sales and Commission

All works **MUST** be for sale, available for the entire duration of the exhibition (inclusive of delivery and uplift dates). All works will be subject to a commission of 30%. Pricing of work is at the artist's discretion. We will not enter into discussions relating to pricing.

No changes permitted to the sale price of paintings or titles once your application form has been received.

Submission of Application Options

Online

Applications/payments can be submitted at www.west-dunbarton.gov.uk/openart

ALL sections must be completed otherwise the application will not be successfully processed.

At Clydebank Library and Museum

Application forms are available at Clydebank Museum and Art Gallery, Clydebank Town Hall, 5 Hall Street, Clydebank. G81 1UB. Completed forms can be handed in here and payment made in cash, cheque or by credit card. Cheques payable to West Dunbartonshire Council.

Postal/delivery to Poplar Rd Offices

Postal applications including the £5 submission fee (cheque) or (cheque/cash) if delivering by hand to Poplar Rd, Dumbarton, 3 images of work and application form can be posted to/handed into Open Art Show, FAO Trisha Robins, Exhibitions Officer, 19 Poplar Road, Dumbarton G82 2RJ.

Please note we would prefer applicants to submit using either of the first two options listed above.

No confirmation receipt will be issued if applications are submitted at Clydebank Museum or by post.

If you have any queries regarding submission or want to check your application has been received please phone 01389 772011 or email exhibitions@west-dunbarton.gov.uk

If you have any doubt that your application has not been received by us please contact us as soon as you can so any issues can be dealt with immediately .

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Selection process

All works submitted will be considered by a panel of judges for entry into the Show. **The decisions made by the selection panel will be final and we will not enter into further discussion regarding the selection process. All artists will be notified following the selection process with regard to successful/unsuccessful applications.**

Provost`s Prize.

A selection of artists from the show will be shortlisted for the Provost's Prize and will be informed prior to the Private View/Prize giving. The winner will be announced at the Private View.

Artist's Responsibilities

- All selected artists are responsible for the delivery and uplift of their works to and from the gallery on dates indicated; we also accept delivery by courier.
- It is the artist's responsibility to arrange their own insurance; all paintings will be hung at the owner's risk.
- All artists are responsible for ensuring their work is suitably prepared for delivery/ hanging/ exhibiting. **Please ensure your work is wrapped well for delivery – bubble wrap etc.as your work will be moved during the first 24 hrs following delivery. We cannot accept responsibility for damage to works not adequately wrapped.**
- Please ensure you are providing us with a correct email address. Not doing so results in problems with communication, creating unnecessary work for staff.
- **All work must be clearly labelled on the reverse with your name, address, phone number, title of work, medium and price.**
- **For all wall based works - works should be framed, glazed and ready for hanging where appropriate (block canvases can be accepted unframed, loose drawings must be framed).**
- **Please remove any attachments at the back of all works and attach mirror plates to both sides of the frame/base at the back of your work (framers will do this for you).**
- **If the work is built up on the reverse please securely attach wood blocks and attach mirror plates to those so the work will sit flush with the wall. Any work not framed to standard will not be hung.**

Delivery and uplift

Delivery date: All selected artists must deliver artworks on:

Wednesday 25th October to Clydebank Museum & Art Gallery, Garden Gallery between 10am – 2pm.

Uplift date:

Friday December 8th Museum and Art Gallery between 10am – 2pm.

If you cannot deliver and uplift on the dates listed then please consider your application. Any work delivered late will not be hung and any work not uplifted on time will have a surcharge of £5 levied for each day it is not collected.

Contact us

Trisha Robins Exhibitions Officer Tel: 01389 772011

email: exhibitions@west-dunbarton.gov.uk

Open Art Show web page with link to application form www.west-dunbarton.gov.uk/openart

IMPORTANT DATES

Submission Closing dates

Closing date for online and postal applications:

Thursday 24th August 2017 at **5pm**.

Closing date for submission of applications handed in at Clydebank Museum:

Tuesday 22nd August 2017 at **4pm**.

Delivery date for selected work

Wednesday 25th of October between the hours of 10am – 2pm

Private View At Clydebank Museum and Art Gallery

Presentation of Provost`s Prize for best in show

Wednesday November 1st 6pm – 7.30pm

The exhibition of work will be on show to the public from:

Thursday November 2nd – Saturday December 2nd 2017.

Uplift of unsold work

Friday December 8th between the hours of 10am and 2pm.
