

West Dunbartonshire Volunteer Application Form

Cancer Information and Support Service Volunteer

Thank you for applying to be a volunteer with West Dunbartonshire Libraries. We ask you to complete this application form to enable us to match you with a suitable volunteering role. If you are unsure about any part of the form or have any questions about volunteering please contact the Macmillan @ West Dunbartonshire team. Our contact details are provided at the end of this form.

PERSONAL DETAILS

| | | |
|---------------|--------------------|-------------------|
| Title: | First Name: | Last Name: |
|---------------|--------------------|-------------------|

| | |
|----------------------|--|
| Home Address: | Contact Address (if different): |
| Post Code: | Post Code: |

| | |
|---------------------------------|--------------------------------|
| Telephone Number (home): | Telephone Number (day): |
|---------------------------------|--------------------------------|

| |
|------------------------|
| E-mail address: |
|------------------------|

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|---|
| What type of roles are you interested in? (Completed by Office) Macmillan Cancer Information and Support volunteer |
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| How did you find out about volunteering with West Dunbartonshire: |
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EMPLOYMENT DETAILS

Are you at present:

Student Employed Unemployed Retired Other

EXPERIENCE

Please summarise any experience that you consider to be relevant to the volunteering opportunity (either paid, voluntary or other), starting with the most recent. Please attach a separate sheet if required.

| Dates | Relevant information |
|-------|----------------------|
| | |

EDUCATION, QUALIFICATIONS & TRAINING

Please give details of your education, qualification and training relevant to the application

| Dates | Qualification / course completed |
|-------|----------------------------------|
| | |

Relevant Skills

Please give details of any relevant skills you feel may be relevant to your application?

Languages

Please give details of any languages you speak besides English.

Criminal Convictions

If yes please give details of any unspent convictions. A conviction will not necessarily exclude you from volunteering but we are legally obliged to ask. We do consider any conviction in relation to the voluntary position. Disclosure Scotland forms will need to be completed for this role.

YES

NO

REFERENCES

We require two written references for all applicants for volunteer opportunities. Please give the names, addresses and telephone numbers of two referees who can testify to your reliability and trustworthiness. They must not be related to you.

| | |
|---------------------------|---------------------------|
| Name: | Name: |
| Address: | Address: |
| Daytime Telephone Number: | Daytime Telephone Number: |
| E-mail: | E-mail: |
| Relationship to you: | Relationship to you: |

Data Protection Act (2018): In submitting this application I agree that Macmillan@West Dunbartonshire Libraries may collect the personal data it contains and use that data for recruitment, personnel and training purposes only.

To the best of my knowledge the information that I have provided on this form is correct. I understand that deliberate misrepresentation or omission of factual information may disqualify me from consideration or lead to dismissal in my role as a volunteer.

I declare the information I have given is true to the best of my knowledge:

Signed.....

Date.....

**Please return to:
Macmillan @West Dunbartonshire Libraries
Dumbarton Library
Strathleven Place
G82 1BD
Tel: 01389 608049**