



Gymnastics Programme

Terms & Conditions



1. Gymnastics programme

- 1.1 Our gymnastics programme will deliver 34 classes (Mon & Fri) and 37 classes (Tues – Thurs) per annum during term time only. The price of the classes will be averaged over 10 monthly direct debit payments.
- 1.2 The duration of all of our classes is one hour.
- 1.3 All pre-school programmes will remain as block payments.

2. Membership rates

- 2.1 First Pro-rata payments must be made at the time of application using Credit/Debit card.
- 2.2 Thereafter the monthly direct debit payments will commence. All Direct Debits will continue to be collected on the 15th of each month **until the member cancels in writing.**
- 2.3 Payment will not be taken in July or August.

3. General conditions of membership

- 3.1 Membership fees are non-refundable.
- 3.2 The manager reserves the right to refuse any application for membership.
- 3.3 All Direct Debits are a legally binding contract between the member and the company.
- 3.4 WD Leisure will apply to your bank account for the direct debit on the 15th of each month.
- 3.5 WD Leisure reserves the right to review monthly membership fees on an annual basis. The member will be given one month's notice of any proposed increase. This notice will be in the form of posters at the venues, updated information on our website and email (if email correspondence has been requested).
- 3.6 WD Leisure's liability for injury to a member and/or damage or loss to member's property is strictly limited to any injury, damage or loss suffered as a result of negligence of WD Leisure, its staff or its agents. With this exception WD Leisure will not accept liability for the safety of members and guests and their personal property brought into facilities.

4. Cancellation of membership & refunds

- 4.1 Direct Debit membership fees are non-refundable (payment taken on 15th of each month)
- 4.2 Membership must be cancelled in writing by letter, e-mail or by using the cancellation form*
- 4.3 Cancellations must be received 28 days in advance of the direct debit date. The Direct Debit instruction should also be cancelled with your bank.
- 4.4 A full refund will be given should you cancel your membership within 14 days of submitting your application form.

*Please note that failure to notify us in writing could mean your child being removed from the class with no refund

5. Suspension of membership/missed classes

- 5.1 Class fees are non-refundable where the pupil has either missed a class or decided to withdraw from the programme altogether.
- 5.2 In the event of medical circumstances that stop a member using their membership for a period longer than **one month**, they may apply for a temporary suspension of their membership. This shall remain at the discretion of the Sports Development Coordinator. Suspension of membership will result in the withdrawal of the previously allocated class day and time. To restart classes, you should contact the admin team at Alexandria Community Centre to discuss the reallocation of a space within the programme.



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6. Gymnastics class payment

- 6.1 If the Direct Debit is cancelled (even in error) we can't guarantee the same space being available for your child.
- 6.2 For any failed Direct Debits, WD Leisure reserves the right to restrict access to the classes until a suitable payment has been made for the missed Direct Debit Payment. If no contact with WD Leisure has been made within 7 days of non-payment then your child will be removed from their class and will have to join the waiting list if no spaces are available.
- 6.3 The monthly direct debit subscriptions remain the same for each calendar month and are calculated based on your child receiving 34 or 37 classes per year depending on the day of the class.

7. Parental responsibilities

- 7.1 Parent/guardians must ensure that contact details are up to date. This is in the unlikely event of a medical emergency, building evacuation or other emergency situation. Children must be collected promptly at the end of a class.
- 7.2 If your child is unwell, we politely request that you do not bring them to their gymnastics class.
- 7.3 Parent/guardians will be responsible for monitoring the participant's physical condition throughout the programme and that should any unusual symptom(s) occur he/she must immediately stop the participant from any further participation and inform the coaches or Sports Development Coordinator of the nature of the symptom(s) experienced.
- 7.4 Parent/guardians will confirm that the participant is in good health and suitable to take part in the programme.
- 7.5 Parent/guardians are responsible for ensuring all details are disclosed accurately on the waiting list and at point of enrolment and will notify WD Leisure of any changes that have occurred.
- 7.6 Parent/Guardians and participant will comply with the rules relating to the use of all facilities and equipment.

8. Coaching policies & procedures

- 8.1 All WD Leisure Coaches are qualified and have current PVG disclosure checks.
- 8.2 We will use reasonable endeavours to provide your child with the same instructor for their class, however, over the course of a year relief coaches will be used without prior notification.
- 8.3 We reserve the right to appoint a new coach to a class at any time.
- 8.4 In the event that a coach is away for a long period of time we will endeavour to keep the same cover coach for the time period where possible.

9. Pupil progression

- 9.1 Upon a child becoming too old for a class, the parent/guardian should contact the admin team or the Sports Development Coordinator to discuss availability of an appropriate class being available.
- 9.2 Due to the continuous progressive nature of our programme, we cannot guarantee a specific time slot on progression, as a space within the next age group may not always be immediately available.

10. Gymnastics dress code & hygiene

- 10.1 All children should wear appropriate clothing for gymnastics activity. Please wear a full length top where possible.
- 10.2 Long hair should be tied back and all jewellery should be removed.
- 10.3 In the event of a child having a verruca on their foot, this should be covered by a sock or plaster.

11. Venue closures and cancelled gymnastics classes

- 11.1 In the event of a venue closure we will make every attempt to contact our customers as soon as possible.
- 11.2 Please note refunds will only be processed if the number of advertised classes has not been provided by WD Leisure.