

Licensing (Scotland) Act 2005

West Dunbartonshire Council Licensing Board Financial Report

Financial Year: 2018/2019

The West Dunbartonshire Council Licensing Board is required under section 9B of the Licensing (Scotland) Act 2005 to publish an annual financial report within 3 months of the end of the relevant financial year.

This report has been prepared using financial data taken on 31/3/2019. The relevant budgets and other finance sources that the data has been extracted from have not yet been audited.

Consequently the figures provided in this report are indicative and cannot be relied upon as an accurate reflection of income and expenditure relative to the exercise of the Licensing Board's functions under the Licensing (Scotland) Act 2005.

The financial statement is as follows:

Income¹:	£-113,857
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Direct Staff Costs²:	£ 166,151
Other Direct Costs³:	£ 8,566
Indirect Costs⁴:	£ 86,825
 Net Income – Expenditure	 £ 147,685 (Deficit)

Notes:

1. Denotes income from applications and annual fees received under the Licensing (Scotland) Act 2005
2. Denotes salary, superannuation, national insurance and pension costs associated with the Clerk, Licensing Standards Officers and other Council staff responsible for administrative support under paragraph 8 of Schedule 1 to the Licensing (Scotland) Act 2005.
3. Denotes direct budgetary costs associated with the exercise of the Licensing Board function such as travel and transport costs, stationery, supplies and services etc.
4. Denotes the portion of central administrative costs such as accommodation, ICT, facility management etc. that are allocated to the Licensing Board budget.

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The financial statement is as follows:

Income¹:

Provisional Premises Licence	-£600
Confirmation	-£2,200
Annual Fees	-£91,230
Transfers	-£765
Minor Variations	-£1,245
Major Variations	-£2,816
Extended Hours	-£3,130
Occasional Licence	-£2,980
Personal Licence	-£8,891
Total	-£113,857

Direct Staff Costs²:

Licensing Standards Officers	£ 95,543
Legal Services	£ 50,321
Administrative Support	£ 15,688
Elected Members	£ 4,599
Total	£ 166,151

Other Direct Costs³:

Training and Development	£
Stationery	£
Supplies and Services	£ 427
Pays to Other Agencies Bodies	£ 8,000
Transport	£
Travel	£ 139
Total:	£ 8,566

Indirect Costs⁴:

ICT	£ 30,676
Accommodation	£ 8,894
Facility Management	£ 42,069
Financial Services	£ 5,186

Procurement £ 0

Total: £ 86,825

Net Income – Expenditure £ 147,685 (deficit)

Notes:

1. Denotes income from the categories detailed for applications and annual fees received under the Licensing (Scotland) Act 2005
2. Denotes salary, superannuation, national insurance and pension costs associated with the Clerk and other Legal Services staff, Licensing Standards Officers and other staff responsible for administrative support under paragraph 8 of Schedule 1 to the Licensing (Scotland) Act 2005.
3. Denotes the identified direct budgetary costs associated with the exercise of the Licensing Board function under each category provided.
4. Denotes the portion of central administrative costs allocated to the Licensing Board budget for each category provided.