

Licensing (Scotland) Act 2005

West Dunbartonshire Licensing Board's Financial Report

Financial Year: 2020/2021

The West Dunbartonshire Licensing Board is required under section 9B of the Licensing (Scotland) Act 2005 to publish an annual financial report within 3 months of the end of the relevant financial year.

This report has been prepared using financial data taken on 31/3/2021. The relevant budgets and other finance sources that the data has been extracted from have not yet been audited. Consequently the figures provided in this report are indicative and cannot be relied upon as an accurate reflection of income and expenditure relative to the exercise of the Licensing Board's functions under the Licensing (Scotland) Act 2005.

The financial statement is as follows:

Income¹:	-£94,966
Direct Staff Costs²:	£174,390
Other Direct Costs³:	£ 178
Indirect Costs⁴:	£ 97,723
Net Income – Expenditure	£ 177,325 (Deficit)

Notes:

1. Denotes income from applications and annual fees received under the Licensing (Scotland) Act 2005
2. Denotes salary, superannuation, national insurance and pension costs associated with the Clerk, Licensing Standards Officers and other Council staff responsible for administrative support under paragraph 8 of Schedule 1 to the Licensing (Scotland) Act 2005.
3. Denotes direct budgetary costs associated with the exercise of the Licensing Board function such as travel and transport costs, stationery, supplies and services etc.
4. Denotes the portion of central administrative costs such as accommodation, ICT, facility management etc. that are allocated to the Licensing Board budget.

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The financial statement is as follows:

Income¹:

Provisional Premises Licence	-£400
Confirmation	-£1,800
Annual Fees	-£87,553
Transfers	-£360
Minor Variations	-£525
Major Variations	-£600
Extended Hours	-£0
Occasional Licence	-£902
Personal Licence	-£2,825
Total	-£94,966

Direct Staff Costs²:

Licensing Administration Costs	£ 100,026
Legal Services	£ 51,712
Administrative Support	£ 16,422
Elected Members	£ 6,230
Total	£ 174,390

Other Direct Costs³:

Training and Development	£
Stationery	£
Supplies and Services	£ 42
Pays to Other Agencies Bodies	£
Transport	
Travel	£ 136
Total:	£ 178

Indirect Costs⁴:

ICT	£ 36,844
Accommodation	£ 7,290
Facility Management	£ 50,547
Financial Services	£ 3,042

Total: £ 97,723

Net Income – Expenditure £ 177,325 (Deficit)

Notes:

1. Denotes income from the categories detailed for applications and annual fees received under the Licensing (Scotland) Act 2005
2. Denotes salary, superannuation, national insurance and pension costs associated with the Clerk, Depute Clerk and other Legal Services staff, Licensing Standards Officers and other staff responsible for administrative support under paragraph 8 of Schedule 1 to the Licensing (Scotland) Act 2005.
3. Denotes the identified direct budgetary costs associated with the exercise of the Licensing Board function under each category provided.
4. Denotes the portion of central administrative costs allocated to the Licensing Board budget for each category provided.