

FY2017/2018 Corporate Procurement Strategy Objectives Report

| Objectives | Completed - 31 st March 2018 | Target for FY2018/2019 |
|--|--|---|
| Develop and implement a procurement plan to deliver community benefits through procurement processes | <ul style="list-style-type: none"> Developed the Social Issues in Procurement Policy (now covering social, the economic and the environmental aspects) | <ul style="list-style-type: none"> The Policy will go out for consultation with officers with the Policy hopefully being approved at the Corporate Services Committee in August 2018 |
| Develop procurement leadership, governance and controls across the Council | <ul style="list-style-type: none"> Revised the sub £50,000 procurement guidance | <ul style="list-style-type: none"> The Corporate Procurement Unit (CPU) will review this guidance every year |
| | <ul style="list-style-type: none"> Rolled out sub and above £50,000 Procurement Awareness training | <ul style="list-style-type: none"> The CPU will review this training and the take up of this every six months |
| | <ul style="list-style-type: none"> Produced and published the Corporate Procurement Strategy | <ul style="list-style-type: none"> The Procurement Manager will report the outcomes achieved at the end of every financial year |
| | <ul style="list-style-type: none"> Produced the Annual Procurement Report to be published following approval at the Corporate Services Committee on 16th May 2018 | <ul style="list-style-type: none"> The Annual Procurement Report will be published in every financial year |
| | <ul style="list-style-type: none"> 4 Senior Procurement Officers have completed the Inspiring Leaders programme | <ul style="list-style-type: none"> 2 Senior Procurement Officers will participate in the Inspiring Leaders programme |
| | <ul style="list-style-type: none"> Ongoing with the facilitation of Corporate Procurement Unit integration into service areas | <ul style="list-style-type: none"> The CPU will integrate more into the service areas as more challenging procurements arise |
| Develop and implement new ways of working in procurement activity | <ul style="list-style-type: none"> Integrated the Milestone Plan and | <ul style="list-style-type: none"> N/A – completed. The CPU will monitor |

| Objectives | Completed - 31 st March 2018 | Target for FY2018/2019 |
|---|---|--|
| | the Pipeline Plan into a single master document – Projects Milestone Plan | the process and continuously improve |
| | <ul style="list-style-type: none"> Implemented more flexible working model in preparation for moving to the new offices | <ul style="list-style-type: none"> N/A – completed. The CPU is ready for the move |
| | <ul style="list-style-type: none"> Project management of Projects Milestone Plan across Place, People and Corporate Indirects categories | <ul style="list-style-type: none"> N/A – completed. The CPU will monitor the process and continuously improve |
| | <ul style="list-style-type: none"> Introduced defined and robust controls in approaches to procurement | <ul style="list-style-type: none"> Ongoing, implementation of Commodity Strategies |
| | <ul style="list-style-type: none"> Not yet started - trial the use of e-auction within 2017/2018 | <ul style="list-style-type: none"> Will progress in year FY2018/2019 |
| | <ul style="list-style-type: none"> Ongoing - continue with the P2P Project, Phase 2 | <ul style="list-style-type: none"> As an implementation date of July 2018 |
| Develop supplier relationship management across the Council | <ul style="list-style-type: none"> Hosted “meet the buyer” events | <ul style="list-style-type: none"> N/A - completed |
| | <ul style="list-style-type: none"> Concluded pilot of Public Contract Scotland – Tender (PCS-T) contract and supplier management module | <ul style="list-style-type: none"> The CPU will have a Lessons Learned to contribute to the consultation with officers. The Contract and Supplier Management Policy will hopefully be approved at the Corporate Services Committee in August 2018 |

| Objectives | Completed - 31 st March 2018 | Target for FY2018/2019 |
|--|---|---|
| | <ul style="list-style-type: none"> • Developed the Contract & Supplier Management Policy | <ul style="list-style-type: none"> • The Policy will go out for consultation with officers with the Policy hopefully being approved at the Corporate Services Committee in August 2018 |
| Implement actions arising from the PCIP assessment | <ul style="list-style-type: none"> • Ongoing – the previous scores were: | <ul style="list-style-type: none"> • Targets are (Scotland Excel haven't communicated when the Council will be re-assessed for PCIP): |
| | <ul style="list-style-type: none"> - Leadership & Governance - 72.5% | <ul style="list-style-type: none"> - Leadership & Governance - 78.8% (+ 6.3%) |
| | <ul style="list-style-type: none"> - Development & Tender - 62.5% | <ul style="list-style-type: none"> - Development & Tender - 72.9% (+10.4%) |
| | <ul style="list-style-type: none"> - Contract – 37.5% | <ul style="list-style-type: none"> - Contract – 50% (+12.5%) |
| | <ul style="list-style-type: none"> - Purchasing Processes – 83.3% | <ul style="list-style-type: none"> - Purchasing Processes - 83.3% (±) |