

Annual Procurement Report

2023 / 2024



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1. Introduction

1.1 In accordance with Section 15 of the *Procurement Reform (Scotland) Act 2014*, the Council published its Sustainable Procurement & Commercial Strategy (Strategy) for the period 2021 to 2026. Section 18(2) (a) of the *Procurement Reform (Scotland) Act 2014* requires the Council to detail “...a summary of the regulated procurements that have been completed during the year covered by the report”.

1.2 This Annual Procurement Report (APR) outlines the key elements of regulated procurements for the period 1 April 2023 – 31 March 2024. Regulated procurement refers to any procurement from £50k for Supplies and Services contracts and from £2m for Works contracts. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. Regulated procurements can refer to procurements delivered through new contracts or from utilising framework agreements (FA) or dynamic purchasing systems (DPS).

1.3 The Strategy is closely aligned to the Council’s vision, values and ethos and describes the role procurement has in supporting the delivery of the Council’s Strategic Plan. It sets out the key procurement objectives of the Council for 2021 to 2026. The delivery of these objectives will support the Council as it continues to face significant challenges, including:

- Resilience planning;
- Cost of living crises;
- Inflation in cost of supplies and global supply chain shortages;
- Building a stronger community through commissioning services which aim to give more power to the community and promote community action;
- Supporting services to meet financial requirements;
- Continuing to proactively engage with all sectors across the local economy;
- Sustainability and Climate Change duties

1.4 Appendix 1 and Annex A to D sets out the regulated procurement achievements, actions and future plans for the Council, which includes West Dunbartonshire Health and Social Care Partnership (WD HSCP). The Scottish Government’s Annex A: Summary of Regulated Procurements, is detailed in this report.

1.5 The Council also maintains a public [Contract Register](#) which provides information on current contracts.

2. Summary of regulated procurement completed

2.1 Details of regulated procurements awarded by the Council between 1 April 2023 and 31 March 2024 can be found at Annex B: Regulated Procurements and Annex A.

2.2 Collaborations with other public bodies to maximise mutual benefits, where appropriate, are included in the regulated procurements. This includes Scottish Government, CoSLA, Crown Commercial Services, Scotland Excel and the Council all acting as the contracting authority when procuring Supplies, Services and Works.

2.3 Number of regulated contracts awarded without a competitive procurement process was zero.

3. Review of regulated procurement compliance

3.1 Based on an analysis of spend data, of the £193,382,009 total regulated procurement spend, 82.1% / £158,825,684 (Council and West Dunbartonshire Health and Social Care Partnership) was compliant with regulated procurements. As a subset of this spend, the Council only expenditure (i.e. total spend excluding Health and Social Care Partnership) totalling £134,515,414 regulated procurement spend, 93.4% / £125,678,295 was compliant with procurement regulations.

3.2 The summary detail is shown in Annex C: Non-Compliant Regulated Spend and also highlights where further work is required to achieve increased rates of compliance. Where there has been non-compliance with procedures, this is partly due to separate spend from different Council departments which when combined, is higher than Financial Regulation limits.

4. Social (community) benefits summary

4.1 The Council is committed to working with our local community and businesses to maximise local social value.

4.2 The Council has implemented specific clauses within procurement contracts of more than £50k, known as social benefit clauses. Social benefit clauses are requirements which deliver wider benefits to our local community in addition to the core purpose of a contract. These clauses can be used to build a range of economic, social or environmental benefits into Council contracts through a range of options which may include, but are not limited to:

- Employment, work experience, training or modern apprenticeship opportunities;
- Education engagement and curriculum support activities;

- Support for community and environment projects through donation of money, labour, equipment or materials; and
- Other initiatives to support and develop local businesses, community groups and the local third sector

4.3 The social benefits questionnaire is part of the procurement documentation issued to all bidders of Council tenders and includes target social benefits points based on the annual value of the contract. This is a transparent, fair and accountable approach for assessing the impact of Social Benefits. The following local social benefit outcomes in 2023/24:

Organisation, community or company name	Totals received financial year 23/24
Clydebank High School Rugby Club	£273 Value of transport Additional transport x 3
Clifftop projects	£300, 50 Easter Eggs
Bonhill Community Garden	10 Staff and several service users volunteered with Bonhill Community Garden. £600
Thrive Project	12 litter pickers and bag hopes donated
Vale of Leven Football Club	£500
Cornerstone Community Garden	10 Tons of soil
Mens Shed.	£1250
WD Community Foodshare.	£2369.15 Donated £500 worth of Toys donated £250 worth of books donated
SFAD	£2,200
Skylark Trust	£910 Contractor is assisting through Advisory Role for. Also offering Office Space in kind
Drumchapel Amateurs	£626 worth of materials - Balls, goals, Boundary Poles, corner flags, hurdles, markers and other sports equipment.
Growing Beardmore	£600

Clydebank U20's	£1,200
Vale of Leven Football Club.	£600 sponsorship agreed £500 donation Donation of disabled outside toilet with a value of £6000

4.3 Examples of a social benefit good news stories in 2023/24 include:

- Wee Chatty Café



Balfour Beatty's Connecting Dumbarton Project team worked with Maureen, Gordon and the whole team at Old Kilpatrick Food Parcels to design and deliver a raised platform for the charity's Wee Chatty Café. Balfour Beatty's connection with the charity was made through Working4U's social benefit team and was quickly identified as an organisation which the project could offer meaningful support and a legacy of social impact for the local community. Maureen Cummings, Founder and Chair from Old Kilpatrick Food Parcels: "We are absolutely delighted to have the opportunity to work with this amazing team"

- Vale of Leven Football Club



HLS McConnells donated £6000 to Vale of Leven FC to fund a large portakabin toilet that includes male, female and disabled facilities.

Alex Lacy – Head of Football Academy: “Before HLS McConnell’s donation we only had one toilet available to the public which wasn’t appropriate for the volume of fans and people with disabilities. The new toilet block will help us include disabled members, their family members and the wider community who cannot at present attend events do to the lack of proper facilities. Now that we have these facilities, we are also aiming to reach out to local care homes to allow their residents to come to the Millburn on match days, watch the game with a free pie and Bovril and feel part of their local community. Without McConnell’s support, this would not be possible”.

- 4.5** The national virtual “Meet the Buyer” event took place in June 2023 with representatives from the public sector including the Council. This event allowed suppliers to engage with virtual exhibitors from the public sector, private contractors and business support providers. It was scheduled in the alternative format and aimed to support efforts towards economic recovery from the COVID19 pandemic.

5. Supported businesses and social enterprises

- 5.1** Unfortunately, as there is not a central directory which supported businesses and social enterprises must register, it can be difficult to clearly identify spend in this area.
- 5.2** A supported business’ primary aim is the social and professional integration of disabled or disadvantaged persons. At least 30% of the employees of those businesses must be disabled or disadvantaged. This is delivered, not only through the supplies, services and works they deliver, but also by providing meaningful employment, training and social support for those who may otherwise be excluded from the workplace.
- 5.3** There was no regulated contracts awarded to supported businesses during 2023/24 (noting the point in 5.1 that this can be difficult to identify). However, in 2023/24, the Council had spent with supported businesses including regulated contracts awarded before 2023/24 and non-regulated spend:

Supported Business Supplier	West Dunbartonshire Based	2023/24 Spend
City Building (CONTRACTS) LLP (subcontracted to Royal Strathclyde Blindcraft Industries)	No	£182,793
Hansel Alliance (via ground maintenance and a café)	No	£61,452
Hey Girls CIC	No	£15,683
Royal British Legion Industries Ltd	No	£8,132

5.4 Social enterprises aim to make a profit but unlike traditional businesses, they reinvest or donate their profits to create positive social change. They empower communities, tackle social problems and create jobs - particularly for people who are at a disadvantage in the standard jobs market.

5.5 From the internal and external data that was available on social enterprises, there were three regulated contracts awarded to social enterprises within 2023/24:

Regulated Social Enterprise Supplier	West Dunbartonshire Based	Spend in 2023/24
Crossreach	No	£807,983
Kibble Education and Care Centre	No	£665,720
The Mungo Foundation	No	£319,046

5.6 Also detailed below are the regulated contracts awarded before 2023/24 and nonregulated spend on social enterprises in 2023/24:

Social Enterprise Supplier	West Dunbartonshire Based	Spend in 2023/24
Cornerstone Community Care	No	£4,583,899

Quarriers	No	£1,644,996
The Richmond Fellowship Scotland	No	£1,491,726
Share Scotland	No	£906,681
Enable Scotland	No	£681,899
Central Scotland Green Network Trust	No	£574,959
Carman Care	Yes	£488,472
Alternatives West Dunbartonshire CDS	Yes	£424,555
Unity Enterprise	No	£251,020
Scottish Autism	No	£261,633
Neighbourhood Networks	No	£88,410
Who Cares ? Scotland	No	£37,852
Hey Girls CIC	No	£15,683
Outside The Box Development Support	No	£2,635
Antonine Court Limited	No	£18,428
Magic Torch Comics CIC	No	£209
Clydebank Co-Operative Society Ltd	Yes	£6,337
Up-2-Us	No	£14,972
Braw Talent	No	£3,410
Skapade Inspirational Development Solutions CIC	No	£11,700
Triangle Consulting Social Enterprise Ltd	No	£850

Spruce Carpets Limited	No	£919
Mind Mosaic Child and Family	No	£240
Emotion Works CIC	No	£283

6. Sustainability

6.1 The sustainable procurement policies and guidelines from the Scottish Government identifies a range of policies, tools and procedures that enable compliance with the Sustainable Procurement Duty. Further, the Council produced a [Climate Change Strategy](#) and [Action Plan](#) to set out the foundations for a plan of action and response to Scotland's Climate Emergency and 2045 net zero carbon reduction target.

6.2 Everything procured, from construction works to waste services to janitorial supplies has an impact on the environment and society. Therefore, the Council is able to make a positive contribution to sustainability through its procurement decisions. The [Sustainability in Procurement Guidance](#) details how the Council will meet its commitments to sustainable procurement.

6.3 The Council utilised the Scottish Government Procurement Sustainability Tools to contribute to the Council's compliance with Sustainability Duties including Climate Change Duties and Circular Economy. Procurement include sustainability within all procurement strategies and ask questions to ensure that our supply chain are committed to climate change improvements.

7. Future regulated procurements



7.1 Over the next two years, there will be a mix of recurring requirements and one-off opportunities. A summary of procurements anticipated in the next two years is provided in Annex D: Future Regulated Procurement. This doesn't include ad-hoc or reactive requirements and until full scoping activities are undertaken and the contract strategies are complete, the timeline, contracting approach and values may be subject to change.

8. The Annual Procurement Report owner




Alan Douglas

Chief Officer - Regulatory and Regeneration

Appendix 1: Outcomes Achieved




	3. Our Economy
	Objective 7. Our area has the infrastructure for sustainable and inclusive growth where businesses can flourish







Performance Indicator	2022/23	2023/24						Owner
	Value	Status	Value	Target	Short Trend	Long Trend	Note	
% of procurement spent on local small/medium-sized enterprises and SMEs who have a presence in West Dunbartonshire	41.9%	48% NB this is against a target of 36% and is a significant increase from 22/23.						Iain Skene

Action	Status	Progress	Due Date	Note	Owner
Continue to incorporate social benefits in the contract activity.		<div style="width: 100%; background-color: #4f81bd; color: white; padding: 2px;">100%</div>	31-Mar-2024	This action has been successfully completed. We continue to work with other services, the Supplier Development Programme and other external bodies to continue to engage with suppliers including market research questionnaires, e-workshops, implementation meetings, and "Meet the Buyer" sessions. We continue to work in partnership with other services and other external bodies, including following set processes for social benefits, market sounding, setting specific targets for social benefits in tendering opportunities and following up with suppliers on social benefits offered.	Iain Skene
	4. Our Council				
	Objective 10. Our workforce is resilient and skilled where digital technology supports service delivery for our residents				

Action	Status	Progress	Due Date	Note	Owner
Develop and implement wellbeing, employee engagement, equality and training plans to enable capabilities, improved resilience and promotion of a diverse workforce.		<div style="width: 100%;"><div style="background-color: #4f81bd; color: white; text-align: center; padding: 2px;">100%</div></div>	31-Mar-2024	This action has been successfully completed. We continue to utilise the Console to support better use of data to inform decisions. Weekly meetings are in place to update, consider and action opportunities and concerns. We continue to support and utilise the Employee Wellbeing Strategy, hold regular Be-the-best Conversations with officers and support working flexibly including part time and condensed hours.	Iain Skene
Develop and implement employee life cycle plans in line with the People First Strategy to attract and retain the workforce.		<div style="width: 100%;"><div style="background-color: #4f81bd; color: white; text-align: center; padding: 2px;">100%</div></div>	31-Mar-2024	This action has been successfully completed. The CPU's flexible approach means that cross skilling continues to be developed. We undertake periodic reviews of roles and profiles in line with service improvements to reflect changes in service.	Iain Skene
Implement service review process including role design, use of new technology and new ways of working to add resilience, address gaps, and establish opportunities for efficiencies		<div style="width: 100%;"><div style="background-color: #4f81bd; color: white; text-align: center; padding: 2px;">100%</div></div>	31-Mar-2024	This action has been successfully completed. Periodic reviews of roles and profiles in line with service improvements highlight efficiencies.	Iain Skene
Develop and implement training plans and development opportunities to improve capabilities and resilience within the workforce.		<div style="width: 100%;"><div style="background-color: #4f81bd; color: white; text-align: center; padding: 2px;">100%</div></div>	31-Mar-2024	This action has been successfully completed. We continue to develop leadership skills in line with the Be-the-best Conversations.	Iain Skene
Action	Status	Progress	Due Date	Note	Owner
	Objective 11. Our Council is adaptable and focused on delivering best value for our residents				

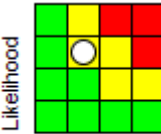
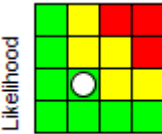
Performance Indicator	2022/23	2023/24					Owner	
	Value	Status	Value	Target	Short Trend	Long Trend		Note
Annual Cash Savings target achieved	£539,927		£589,842	£400,000.00			Target exceeded and trending upwards.	Iain Skene

% of Contract award notices published within 30 calendar days from award letter being sent	51.2%		80.7%	100%			Target not achieved although performance has improved from previous year. This is partly due to Corporate Procurement Unit requiring to focus on other priorities. We will continue to work to prioritise and improve performance.	Iain Skene
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Action	Status	Progress	Due Date	Note	Owner
Implement the Fit for Future Action Plan for Procurement– P2P Phase 1		 100%	31-Mar-2024	Now complete.	Iain Skene
Deliver procurement savings and benefits		 100%	31-Mar-2024	This action has been successfully completed. We analysed historic spend, worked with partners to follow set processes, prepared and instigated market research, maximised savings and cost avoidance measures, rationalised contracts / suppliers / requirements to achieved £589,842 in savings and rebates.	Iain Skene
Refresh the Contract and Supply Management Policy		 100%	31-Mar-2024	This action has been successfully completed. The renewed Contract and Supplier Management Policy was implemented from 1 March 2023.	Iain Skene

It should be noted that the following KPI's are no longer monitored:

- % of Contract & Supplier Management scorecards delivered where the Supplier at a minimum, meets the Social Benefits expectations.
- % of Contract & Supplier Management scorecards delivered where the Supplier at a minimum, meets the Cost expectations.
- % of Contract & Supplier Management scorecards delivered where the Supplier at a minimum, meets the quality expectations
- % of Contract & Supplier Management scorecards delivered where the Supplier at a minimum, meets the Service expectations.
- % of C&SM scorecards submitted against the total number due

Risk	Description	Current Assessment	Target Assessment	Date Reviewed	Note	Owner
Failure to secure best value of procurement spend and ensure compliance with financial regulations	Improved procurement management process, contract strategies, planning, monitoring and reporting in collaboration with services will continue to mitigate against non-compliant procurement spend.			19-Sep-2024	There are a number of actions and strategies in place to deliver best value in procurement. However, transferring low complexity procurement to service areas when utilising a framework agreement could increase the risk. The risk assessment therefore remains high. Between now and year-end, further training and guidance for services will mitigate this risk further.	Iain Skene

Failure to continue to achieve increased savings from procurement activity	As second or third generation revenue contracts seldom deliver the same cost savings as first generation, the contract strategies need to focus on governance, operating models, total cost of ownership, service quality and innovation	<p>Likelihood</p> <p>Impact</p>	<p>Likelihood</p> <p>Impact</p>	19-Sep-2024	Reduction in staff due to Council measures to address the budget gap and global supply chain issues that impact directly on price means that risks to savings will increase.	Iain Skene
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Annex A: Summary of Regulated Procurements

1) Organisation and Report Details

a) Contracting Authority Name	West Dunbartonshire Council
b) Period of the annual procurement report	1 April 2023 – 31 March 2024
c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report?	Yes

2. Summary of Regulated Procurements Completed 1 April 2021 – 31 March 2022

a) Total number of regulated contracts awarded within the report period	57
b) Total value of regulated contracts awarded within the report period	£49,021,544
c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period	52

i) how many of these unique suppliers are SMEs	32
ii) how many of these unique suppliers how many are Third sector bodies	3

3. Review of Regulated Procurements Compliance

a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy	57
b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy	0

4. Community Benefit Requirements Summary

a) Total number of regulated contracts awarded with a value of £4 million or greater	Not measured in this way*
b) Total number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements	Not measured in this way*
c) Total number of regulated contracts awarded with a value of less than £4 million that contain a Community Benefit Requirements	Not measured in this way*

Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:

d) Number of Jobs Filled by Priority Groups	Not measured in this way*
e) Number of Apprenticeships Filled by Priority Groups	Not measured in this way*
f) Number of Work Placements for Priority Groups	Not measured in this way*

g) Number of Qualifications Achieved Through Training by Priority Groups	Not measured in this way*
h) Total Value of contracts sub-contracted to SMEs	Not measured in this way*
i) Total Value of contracts sub-contracted to Social Enterprises	Not measured
j) Total Value of contracts sub-contracted to Supported Businesses	Not measured
k) Other community benefit(s) fulfilled	Not measured in this way*
* The Council have implemented a more simple measure of local social benefits that supports the aims of the Council's Strategic Plan	

5. Fair Work and the real Living Wage

a) Number of regulated contracts awarded during the period that included a Fair Work criterion	57
b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period	At least 28
c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract awarded during the period	At least 17
d) Number of unique suppliers who have signed up to the Scottish Business Pledge and were awarded a regulated contract awarded during the period	Business Pledge Initiative now closed

6. Payment Performance

a) Number of valid invoices received during the reporting period	75,833
b) Percentage of invoices paid on time during the period (“On time” means within the time period set out in the contract terms)	95.6%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains	Not measured
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts	Not measured

7. Supported Businesses Summary

a) Total number of regulated contracts awarded to supported businesses during the period	0
b) Total spend with supported businesses during the period, including:	£268,060

7. Supported Businesses Summary – continued

i) spend within the reporting year on regulated contracts	Not measured
ii) spend within the reporting year on non-regulated contracts	Not measured

8. Spend and Savings Summary

a) Total procurement spend for the period covered by the annual procurement report	£193,382,009 (all spend)
b) Total procurement spend with SMEs during the period covered by the annual procurement report	Minimum of £99,621,043 (all spend)

c) Total procurement spend with Third sector bodies during the period covered by the report	Not measured
d) Percentage of total procurement spend through collaborative contracts	20.88% (£40,383,105)
e) Total targeted cash savings for the period covered by the annual procurement report	£400,000
i) targeted cash savings for Cat A contracts	Not measured
ii) targeted cash savings for Cat B contracts	Not measured
iii) targeted cash savings for Cat C contracts	Not measured
f) Total delivered cash savings for the period covered by the annual procurement report	£647,237
i) delivered cash savings for Cat A contracts	Not measured
ii) delivered cash savings for Cat B contracts	Not measured
8. Spend and Savings Summary – continued	
iii) delivered cash savings for Cat C contracts	Not measured
g) Total non-cash savings value	Not measured
9. Future Regulated Procurements 1 April 2023 – 31 March 2025	
a) Total number of regulated procurements expected to commence in the next two financial years	80

b) Total estimated value of regulated procurements expected to commence in the next two financial years	£139,605,307 (some contract values TBC)
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Annex B: Regulated Procurements

Procurement Title	Appointed Supplier	Estimated Total Value	Start Date	End Date (excluding extensions)
Supply of Milk and Associated Supplies	Muller UK & Ireland Group LLP T/a Muller Milk & Ingredients	£196,280	01/12/2023	01/02/2026
Provision of Geographic Information System (GIS) Software	ESRI (UK) LIMITED	£83,874	01/04/2023	01/04/2026
Development of New Allotment Site - Dillichip Loan	P1 SOLUTIONS LTD	£276,916	08/01/2024	08/07/2024
Connecting Dumbarton	BALFOUR BEATTY CIVIL ENGINEERING LIMITED	£2,694,987	17/04/2023	17/01/2024
Provision of Pre design and detailed Design for Gruggies Burn Flood Alleviation Scheme	BALFOUR BEATTY CIVIL ENGINEERING LIMITED	£236,118	04/04/2023	04/08/2024
Provision of Fuel Cards and Associated Services	UK FUELS LIMITED	£1,231,281	01/01/2024	01/12/2026
Provision of Support Service for Adults Affected by Substance Misuse	Alternatives West Dunbartonshire CDS	£552,949	01/04/2023	01/03/2025
Provision of Solar Panel Maintenance	MP Group UK Limited	£30,798	30/04/2023	30/04/2024

Solar Panel Maintenance	MP Group UK Limited	£30,798	30/04/2023	30/04/2024
Collection, Haulage, Processing, Treatment and Disposal Bulky Waste	J & M MURDOCH & SONS LTD	£6,192,000	01/01/2024	01/12/2025
Treatment and Disposal of Street Sweepings and Gully Waste	J & M MURDOCH & SONS LTD	£102,000	01/04/2023	01/03/2025
Provision of Welfare Hire	SUNBELT RENTALS LIMITED	£224,000	30/10/2023	30/10/2025
Provision of Tile Hoist Hire	SUNBELT RENTALS LIMITED	£160,000	21/08/2023	21/08/2025
Extension of Vale of Leven Cemetery	ADVANCE CONSTRUCTION SCOTLAND	£695,976	30/10/2023	30/06/2024
Provision of 24 Hour Residential Nursing care within a care home setting	ENABLE GLASGOW	£208,851	15/12/2023	15/12/2027
Provision of a NCHC for 24Hour Residential Nursing Care within a Care Home Setting - P20315	BOCLAIR CARE HOME	£184,808	04/09/2023	04/09/2027
Provision National Care Home Contract Ashley House Care Home	ASHLEY HOUSE RESIDENTIAL HOME	£184,808	04/09/2023	04/09/2027
Provision of Merchant Card Acquiring Services	WORDPLAY (UK) LIMITED	£480,000	01/02/2024	01/01/2028
Supply of Personal Protective Equipment	HEALTHY BEAN LTD	£244,969	23/06/2023	23/06/2027
Provision of NCHC 24Hour Residential / Nursing Care within a Care Home Setting - P150170	ABBNEYFIELD RUTHERGLEN SOCIETY LIMITED	£178,002	07/04/2023	07/04/2027

Provision of a Cycle to Work Scheme	HALFORDS	£500,000	01/04/2023	01/03/2025
Supply and Delivery of Bread, Rolls and Baked Goods	D MCGHEE & SONS	£180,512	01/04/2023	01/03/2027
Smollett Fountain - Restoration Works	GO-WRIGHT LTD	£232,873	02/06/2023	02/01/2024
Award of DataDomains Support Renewal 22-23	IT2U LTD	£17,596	13/07/2023	13/07/2024
Provision of Microsoft Licenses for the Education IT Estate	INSIGHT DIRECT (UK) LTD	£67,860	01/07/2023	01/06/2024
Provision of Dunbartonshire Argyll & Bute Valuation Joint Board Print and Mail Services	CFH DOCMAIL LTD	£420,000	31/05/2023	31/05/2025
Provision of Annual Billing for Council Tax and Housing Benefit Letters	CFH DOCMAIL LTD	£135,688	01/03/2024	01/02/2026
Services : Connected Response	CITY BUILDING (CONTRACTS) LTLP	£834,800	01/03/2024	01/03/2024
Purchase of Vans, Light Goods Vehicles and Heavy Goods Vehicles	MOTUS GROUP (UK) LTD	£1,889,274	01/09/2023	01/08/2026
Provision of NCHC 24Hour Residential Nursing Care within a Care Home Setting - P3988	BRIDGE OF WEIR CARE HOME	£80,704	28/04/2023	28/04/2027
Provision of Removals, External Environmental Works and Needle Sweep Services	SPS DOORGUARD LIMITED	£779,936	08/01/2024	08/01/2028
Provision of Frozen Foods	BRAKE BROS FOODSERVICE LTD	£3,674,234	01/04/2023	01/03/2027

Provision of Managed Wide Area Network Services - SWAN 2.0	BRITISH TELECOMMUNICATIONS PLC	£1,773,046	20/12/2023	20/12/2029
Provision of a Community Based Alcohol Support Service	DACA	£612,510	01/04/2023	01/03/2025
Emergency Residual Waste Processing Services	GLASGOW CITY COUNCIL	£819,005	01/01/2024	01/03/2024
Hire of Skips for West Dunbartonshire Council	HOODEM LTD.	£130,000	08/05/2023	08/05/2025
Project Management Services for Connecting Dunbarton	IRONSIDE FARRAR LIMITED	£77,057	17/08/2023	17/08/2024
Independent Advocacy Services for Adults	LOMOND & ARGYLL ADVOCACY SERVICE	£1,013,994	01/10/2023	01/09/2026
Provision of Small Plant Hire, Repair and Ancillary Supplies & Services	ALEX MATHER LTD	£340,000	30/10/2023	30/10/2025
Supply of Fire Fighting Equipment	M&S FIRE PROTECTION LTD	£154,045	19/03/2024	19/03/2026
Supply of Domestic Furniture and Furnishings	NEW TWO	£1,321,761	24/04/2023	24/04/2025
Provision of Weed Control On All Hard and Soft Landscaped Areas Throughout West Dunbartonshire	R&D SPRAY SERVICES LTD	£238,160	03/05/2023	03/05/2024
Civil & Structural Engineers - Bank Street & Bonhill Gap Sites	FAIRHURST	£39,050	20/11/2023	20/11/2027
Passivhaus / Net Zero Pilot New Build Development	CCG (SCOTLAND) LTD	£9,080,585	11/03/2024	11/06/2025

Construction of New 2G MUGA At Dalreoch Primary School & Lennox Primary School	ALLSPORTS CONSTRUCTION AND MAINTENANCE LTD	£276,205	19/06/2023	19/08/2023
Citrix Netscaler & XenApp Desktop Licenses Renewal	BOXXE LIMITED	£96,550	01/07/2023	01/01/2024
Provision of Fire Risk Assessments and Fire Engineering Reports for Multi Storey Flats	HYDROCK CONSULTANTS LTD	£64,500	11/09/2023	Provision of Fire Risk Assessments and Fire Engineering Reports for Multi Storey Flats
Mechanical & Electrical Engineers - Bank Street & Bonhill Gap Sites	HAWTHORNE BOYLE LTD	£58,250	20/11/2023	Mechanical & Electrical Engineers - Bank Street & Bonhill Gap Sites
Supply and Fit of Environmental Sensors	GD CHALMERS LTD	£6,000,000	20/11/2023	Supply and Fit of Environmental Sensors
Supply of Fresh Fruit and Vegetables	MCLAYS LTD	£639,166	01/04/2023	Supply of Fresh Fruit and Vegetables
Professional Services for Willox Park	ATKINS LIMITED	£77,920	27/07/2023	Professional Services for Willox Park

Provision Access Platform Hire	JARVIE PLANT LTD	£30,000	24/04/2023	Provision Access Platform Hire
Ground Investigation Works for Bonhill Gap Sites	Ian Farmer Associates (1998) Ltd	£70,258	04/01/2024	Ground Investigation Works for Bonhill Gap Sites
Provision of CallConfirm Live Support	Access UK Ltd	£424,441	31/10/2023	Provision of CallConfirm Live Support

Annex C: Non-Compliant Regulated Spend

Procurement Title	Estimated Annual Spend	Actions
Social Care & Services	£4,583,898.59	Engaging with Services on the procurement process
Social Care & Services	£1,807,147.99	Engaging with Services on the procurement process
Social Care & Services	£1,644,995.63	Engaging with Services on the procurement process
Social Care & Services	£1,531,817.56	Engaging with Services on the procurement process
Social Care & Services	£1,400,149.28	Engaging with Services on the procurement process
Human Resources	£915,989.37	Liaising with Services on compliant procurement routes
Human Resources	£696,612.85	Liaising with Services on compliant procurement routes

Social Care & Services	£688,532.48	Engaging with Services on the procurement process
Social Care & Services	£681,899.04	Engaging with Services on the procurement process
Financial Services	£547,126.57	Liaising with Services on compliant procurement routes
Human Resources	£495,901.17	Liaising with Services on compliant procurement routes
Human Resources	£403,937.61	Liaising with Services on compliant procurement routes
Vehicles	£354,020.86	Liaising with Services on compliant procurement routes
Human Resources	£216,996.67	Liaising with Services on compliant procurement routes
Facilities Management	£191,331.73	Liaising with Services on compliant procurement routes
Transport	£174,657.60	Liaising with Services on compliant procurement routes
Vehicles	£170,785.45	Liaising with Services on compliant procurement routes
Vehicles	£150,824.93	Liaising with Services on compliant procurement routes
Security Equipment & Services	£146,717.22	Liaising with Services on compliant procurement routes
Vehicles	£124,965.48	Liaising with Services on compliant procurement routes
Transport	£121,489.71	Liaising with Services on compliant procurement routes

Financial Services	£87,335.00	Liaising with Services on compliant procurement routes
Facilities Management	£84,308.00	Liaising with Services on compliant procurement routes
Transport	£77,875.88	Liaising with Services on compliant procurement routes
Transport	£68,120.67	Liaising with Services on compliant procurement routes
Facilities Management	£65,485.25	Liaising with Services on compliant procurement routes
Vehicles	£53,610.37	Liaising with Services on compliant procurement routes
Facilities Management	£51,496.15	Liaising with Services on compliant procurement routes
ICT	£50,379.17	Liaising with Services on compliant procurement routes

Annex D: Future Regulated Procurement

Procurement Title	Estimated Total Value	Estimated Start Date
Works: Construction of Allotments	£450,000	TBC
Services: Provision of a Replacement Financial Management Solution / Provision of an Enterprise Resources Planning Solution	TBA	TBC

Services: Provision a Cloud Based Kitchen Management System - Possible Contract Variation	TBC	TBC
Services: Provision of Groceries	£1,170,000	TBC
Services: Cashless Register System for Schools	£126,000	TBC
Services: Provision of a Digital Upgrade of the Community Alarm System	£924,000	TBC
Services: Professional Services to Support the Lead Design Team and the Construction of New Housing at Bank Street, Alexandria	£5,515,876	TBC
Services: Professional Services to Support the Lead Design Team and the Construction of New Housing at Bonhill Gap Sites	£10,148,524	TBC
Services: Provision of an IHMS Upgrade	£250,000	TBC
Works: Design and Construction of a Resource, Recovery & Recycling Centre (RRRC)	£3,000,000 budget £1,980,000	TBC
Services: Provision of Merchant Card Acquiring Services	TBC	TBC

Services: Provision of Traffic Management Services	£499,000	TBC
Provision of Road Markings, High Friction Surfaces and Cat Eyes	£499,000	TBC
Services: Provision of Carers Support & Advice	£1,152,483	TBC
Service: Parking Management Back Office Supports	£200,000	TBC
Services: Provision of Recycling of Obsolete Hardware	Income	TBC
Works: Construction at the Former Bowling Site, Milton	£34,000,000	TBC
Services: Framework Agreement for Housing and Support Services	TBC	TBC
Services: Provision of Dalmuir Munciple Golf Course PGA Professional	TBC	TBC
Works: Provision of Road Civils Infrastructure Works	£10,000,000	TBC

Services: Provision of Technology Services to Support in the District Heating Connections List	TBA	TBC
Services: Residual Waste Solution (Co-Op)	£26,700,000	TBC
Works: Delivery of Phase 1 Works for the Artzan Redevelopment	£6,200,000	TBC
Works: Resurfacing and upgrading works at East End Park	£350,000	TBC
Works: New 2G all weather surface at Bonhill sports pitch	£250,000	TBC
Supplies: Provision of First Aid Materials	TBC	TBC
Supplies: Supply of Washroom Solutions and Sanitary Products	TBC	TBC
Services: Provision of Property maintenance contract; focusing on gas maintenance.	£4,000,000	TBC
Services: 24 hour residential care placement - Beechwood Park Care Home	£260,000	TBC

Services Provision of Voice & Data Services Framework - Vodafone Contract renewal	£124,800	TBC
"Services: : St Andrews Way - supported living service for adults with severe, enduring and complex mental health challenges (up to 5 adults aged 18 - 65 years old)."	TBC	TBC
Services: Provision of Addiction Services - Multiple and Complex Needs	£1,540,000	TBC
Services: Provision of Addiction Services - Near Fatal Overdose Rapid Response Service	£307,971	TBC
Works:3 new all weather sports pitches at Posties Park, Argyll Park and Mountblow Park	£307,971	TBC
Services: Provision of Care at Home Services	£600,000	TBC
Services: Provision of complex health care from specialist support including qualified nursing or complex carers	£84,695	TBC
Works: Construction of two All Weather Pitches (Christie Park Primary School and Kilbowie Primary School) (Linvale & Whitecrook awarded March 2024)	£1,148,399	TBC
	£370,000	TBC

Works: Titan Crane Repainting	£1,250,000	TBC
Services: Provision of Children's Services for child protection and child welfare	£73,300	TBC
Scottish Enterprise Can Do fund to develop net zero heating and hot water solutions	£150,000	TBC
Services: Blanefield Care Home placement NCHC	TBC	TBC
Services: Provision of SAMH Employability Support Services	£63,000	TBC
Services: Provision of Young Carers Services 2024 - 2026	£302,400	TBC
Services: Mosswood Care Home placement NCHC	£197,306	TBC
Services: Mitchell Way Public Realm Improvement – Architect & Public Engagement Consultancy	£100,000	TBC
Services: Bureau Management Bureau Services	£140,000	TBC

Fleet Replacement Programme - Purchase of 16 x small vans	£510,000	TBC
Services: Planet Youth - Early Intervention & Transitions	£64,998	TBC
Services: Provision of Childrens services Edge of Care - Includem	£199,525	TBC
Services: Provision of Childrens services Kibble Fostering Services - provision for one individual	£11,020	TBC
Works: Queen Mary Avenue Design and Build	£4,400,000	TBC
Services: NEC4 Construction Project Manager	£250,000	TBC
Services: Grounds Maintenance plant/vehicles	£500,00	TBC
Services: Scottish Government Counselling in Schools	£293,000	TBC
Supplies: Janitorial Supplies	TBC	TBC

Supplies: Construction Materials	£16,798,796.60	TBC
Works: Procurement of new accommodation for Traveller Community at Dennystoun Forge.	£4,000,000	TBC
Services: Legionella water management contract	£560,000	TBC
Services: Day centre based services - West End Project Dumbarton	£454,103	TBC
Services: Care Experienced Children and Young People Advocacy	£89,139	TBC
Alexander Street Public Realm Improvement Project – Main Construction Contractor Appointment	£471,000	TBC
Services: Education School Transport provision - renewal of current Corporate Taxi Services	TBC	TBC
Fleet Replacement Programme - Purchase of 16 x Tipper vans crew cabs	£715,00	TBC
Fleet Replacement Programme - Purchase of 1 x heavy goods vehicles (12T RCV)	£155,000	TBC

Fleet Replacement Programme - Purchase of 23 x small cars	£414,000	TBC
Fleet Replacement Programme - Purchase of 5 x heavy goods vehicles (18T Multi Body - Roads)	£675,000	TBC
Works: New MUGA at Milton Park	£150,000	TBC
Services: Provision of Weed control contract	£75,000	TBC
Services: Cleaning Services for Homeless and Void Properties	£500,000	TBC
Services: Education 365 Mailbox migration project	£80,000	TBC