**EXEMPTION OF PLANNING APPLICATION FEE DUE TO DISABILITY**

**Town and Country Planning (Fees for Applications and Deemed Applications) (Scotland) Regulations 2004**

A disabled person may not require to pay a planning fee where the application is to alter or extend an existing dwellinghouse, or to carry out operations within the curtilage of an existing dwellinghouse, where the planning authority is satisfied that the proposed development is intended solely to improve access, safety, health or comfort for a disabled person who is residing or is soon to be residing in the property. **Exemption does not apply to the construction of a new dwellinghouse.**

This form should be completed by an occupational therapist, doctor, social worker or other suitably qualified person, and submitted with the application in lieu of the fee. Please use block capitals and where possible include an official stamp from your practice or place of employment.

I, the undersigned, confirm that:

|  |  |
| --- | --- |
| **Applicant name** |  |
| **Applicant address** |  |
| **Description of proposed works** |  |

is a disabled person\* and would benefit from the development proposal in the terms indicated above.

|  |  |
| --- | --- |
| **Name** |  |
| **Professional role or occupation** |  |
| **Employer and workplace address** |  |
| **Official Stamp where available** |  |
| **Signed** |  |
| **Date** |  |

**\* Under the Equalities Act 2010 a disabled person is someone who has “a physical or mental impairment that has a substantial and long term adverse effect on the ability to carry out normal day to day activities”**